

**MINUTES OF THE REGULAR MEETING
OF THE
LEWISTON-AUBURN WATER POLLUTION CONTROL AUTHORITY**

The regular meeting of the Lewiston-Auburn Water Pollution Control Authority was held on Friday, March 9, 2018, at 7:30 a.m. and was held at the Authority offices at 535 Lincoln St., Lewiston.

Directors Present:	David Jones Norm Lamie Denis D'Auteuil Peter Crichton Sid Hazelton Pete Preble
Absent:	Mark Adams
Superintendent:	Clayton Richardson
Assistant Superintendent:	Travis Peaslee
Secretary:	Candace Taylor
Treasurer:	Ralph Lenfesty
Guest:	Gene Barker & John Leslie- Casella

David Jones called the meeting to order at 7:30 a.m.

Minutes

Norm Lamie made a motion to accept the minutes of the February 9, 2018 regular meeting. Peter Crichton seconded and the minutes were placed on file.

Casella Presentation

Gene Barker and John Leslie presented a power point presentation highlighting the 2017 LAWPCA land application program. The presentation noted nearly 97% of LAWPCA biosolids were land applied, that there were no incidents, and that a 6-year plan has been established involving Village Green Ventures and Nashua in attempt to better meet the demand for class B solids on LAWPCA licensed farms.

Consent Agenda

Peter Crichton made a motion to accept the Consent Agenda. Sid Hazelton seconded and the motion passed.

Public Questions and Comments

There were no public questions or comments.

Financial Reports

Mac noted that our auditor, RHR Smith, was onsite March 5th thru 7th and that they had a few recommendations such as fully paying of the Home Depot credit card every month instead of carrying a balance and incurring late fees. It was agreed to keep cost apportionment ratios at 62% Lewiston and 38% Auburn for the second quarter. Pete Preble made a motion to accept items A, B, and C of the financial reports. Denis D'Auteuil seconded, and the motion passed.

Item D, Procurement items, was addressed under old business.

Old Business

Mac gave an update on the 2018 projects which included the primary basin scum collectors and actuators as well as replacement of the secondary clarifier walkways & drives. Staff requested and received proposed change orders to perform this work from Penta Corporation as part of the Dewatering and Siloxane Removal Project that is still open. Three motions were made as part of moving the project forward:

Norm Lamie made a motion to approve the proposed change orders for primary scum collectors and actuators & secondary drives and walkways to Penta Corporation for a total of \$409,279.63. Denis D'Auteuil seconded, and the motion passed unanimously.

Pete Preble made a motion to approve the sole source of electrical and instrumentation work to EII for an amount not to exceed \$25,000. Denis D'Auteuil seconded, and the motion passed unanimously.

Peter Crichton made a motion to approve submission of an SRF 10-year loan application for an amount of \$475,000. Sid Hazleton seconded, and the motion passed unanimously.

New Business

Farmers Luncheon- Mac informed every one of the Farmer's appreciation luncheon being held at LAWPCA on March 22nd at Noon. All board members were encouraged to attend to show appreciation to the farmers who help make the land application successful.

Water Damage in Main Office- Roof drain piping froze on February 11th cause a back-up into the administration offices. ServoPro was able to provide air movement and dehumidification over a 3-day period to remove the water throughout the carpet and walls. An unbudgeted amount of just over \$2,000 was spent addressing this issue. Insurance was contacted, however the deductible for such a claim is \$5,000.

Compost Pricing- Due to numerous factors such as the cost of amendment, a shift in the shutdown period to late fall, and increased demand for product staff recommended changing compost sales prices from the current:

\$8/ yard from April 1 to October 31
\$7/yard from November 1 to March 31
11 to 100 yards = \$7.55/yd Winter discount \$6.55/yd
101 to 500 yards = \$6.80/yd Winter discount \$5.80/yd
501 to 2000 yards = \$6.40/yd Winter discount \$5.40/yd
2001+ yards = \$5.60/yd Winter discount \$4.60/yd

To the below effective April 1, 2018:

\$9/ yard
100 to 500 yards = \$7.00/yd
501 to 2000 yards = \$6.00/yd
2001+ yards = \$5.50/yd

Norm Lamie made a motion to approve the compost sales price changes effect April 1st. Denis D'Auteuil seconded, and the motion passed unanimously.

Personnel Policies- A summary of proposed changes made to the approved 2015 personnel policies and procedures manual was submitted in the packet for board review. Approval of these changes will be listed as an agenda item for the April board meeting.

Other Business

There was no other business discussed.

ADJOURN

Pete Preble made a motion to adjourn, Denis D'Auteuil seconded, all approved and the meeting adjourned without further action.

ATTEST: Clayton M. Richardson
Clayton M Richardson, Superintendent