



Mechanic Position Opening

Union position available for a responsible and motivated worker. Job application, description and requirements are included below. Application may be submitted in hard-copy or electronically via email. Applications can also be submitted electronically through the job posting at [Indeed.com](https://www.indeed.com)

Applicants must obtain within one year of employment a Maine Wastewater Operator's Certification Grade 1- Biological or higher, and a Commercial Drivers License (CDL).

This position is hourly and provides pay starting at \$21.77/hr. with a full benefit package. Shifts are 5 days per week, 6:00 a.m. to 2:00 p.m.

Applications are due by May 10, 2021 submitted to:

Ctaylor@lawpca.org

Or

Administrative Assistant
Lewiston – Auburn Water Pollution Control Authority
P.O. Box 1928 (535 Lincoln St) Lewiston, ME 04241-1928

Job Specifications- Mechanic

| <u>No. of People</u> | <u>Title</u> | <u>Department</u> |
|----------------------|--------------|-------------------|
| 4 | Mechanic | MAINTENANCE |

General Duties:

Performs general maintenance duties and provides support as needed to accomplish solids dewatering and maintain effective wastewater treatment. Maintains Authority equipment and keeps the Authority's buildings and grounds in the best condition possible as well as participating in truck driving and biosolids and residuals delivery and disposal.

Supervision Received:

Reports to the Plant Supervisor, may be supervised on specific tasks by the Mechanic.

Supervision Exercised:

Normally no supervisory duties, however may supervise a helper, intern or workfare person when assigned.

Statement of Typical Duties:

1. Acts as back up truck driver for delivering dewatered biosolids to land application sites.
2. Performs routine maintenance checks and routine lubrication and service on Authority equipment and facilities.
3. Supports the Operator to remove grit from the aerated grit chamber and deliver grit to a landfill or other disposal site as directed by the Superintendent.
4. Is responsible under the direction of the Plant Supervisor to remove grease from the grease pit and to deliver the grease to a landfill or other disposal site as directed by the Superintendent.
5. Under the direction of the Plant Supervisor performs periodic maintenance of Authority tanks, vessels, pipes and other process structures.
6. Operates hoists, backhoe/loader, tractor to perform plant maintenance and repairs and to assist operations as needed.
7. Loads, unloads and transports goods and equipment as directed by the Plant Supervisor.
8. Performs grounds maintenance including painting, landscaping, clean up, floor and walkway repair, etc., as directed by the Plant Supervisor.
9. Removes snow and ice, salts or sands walkways, and assists in other weather-related maintenance activities.
10. Cleans drains, pipes and other equipment as needed for safe and efficient operation of the treatment plant and when needed, the compost facility.
11. Safely uses ladders, hoists, personnel retrieval equipment, air monitoring equipment and other equipment needed to provide safe access to work assignments.
12. Works in repairing machinery, piping, pumps, blowers, drives, brakes, air compressors, presses and any other equipment needing attention.
13. Participates in maintenance projects at the treatment plant or the compost facility as availability allows.
14. Performs general plant clean up and paints, resurfaces or replaces walls, floors, ceilings, etc. as directed by the Plant Supervisor.

15. Repairs or replaces doors, windows, door hardware, and other building equipment as directed by the Plant Supervisor.
16. Picks up, cleans and stores tools and materials at the end of each job or at the end of work for a given day.
17. Delivers, or picks up tools, materials, parts, reports and other items using Authority vehicles as directed by the Plant Supervisor.
18. Supports the Authority in all ways consistent with good safety practice, the employee's knowledge and abilities.
19. Serves on a rotating basis on the Safety Committee.
20. Assists the Plant Supervisor as directed in keeping equipment repair and maintenance records, including run times, repairs completed, etc.
21. Participates as requested in the planning, design and implementation of plant improvements.
22. Properly completes purchase orders, delivery slips and other records for services purchased or provided.
23. Performs all other duties as required to safely carry out the mission of the Authority as directed by supervisor and/or the Authority management.

Skills/Education Requirements:

Must possess a high school diploma, GED, or be able to demonstrate high school level reading and writing ability. Must possess or obtain within six months of starting in the position, a valid Maine commercial driver's license, class B or higher. Must maintain a valid commercial driver's license and be readily insurable without additional endorsement or surcharge to the Authority.

Job Skills and Abilities:

1. Must be capable of using common hand tools safely and effectively.
2. Ability to perform manual labor including climbing ladders, safe lifting of at least 50 pounds, use lawn mowers, snow blowers and other common equipment.
3. Ability to use small tools and make basic repairs to simple mechanical equipment without supervision.
4. Ability to work in a team to accomplish maintenance and repair tasks.
5. Ability to understand and follow simple oral and written instructions in English.
6. Ability to work out of doors in Maine weather conditions regardless of season.
7. Ability to use self-contained breathing apparatus.
8. Within one year of starting in the position, possess a basic understanding of waste water treatment and the hazards associated with waste water treatment.
9. Must be capable of serving the public in a helpful and courteous manner under all circumstances.
10. Ability to diagnose common equipment problems such as noisy bearings, overheating motors, unusual wear or misalignment of moving parts.
11. Ability to use a respirator and possibly a self-contained breathing apparatus.
12. Ability to pass random drug and alcohol tests.
13. Works cooperatively with other employees, helps to train and orient new employees and reports observations of plant function to the Operator on duty.



Application for Employment

Date: _____ Name: _____

Mailing Address: _____

Phone number: _____

What position are you applying for? _____

Do you have the ability to pass a background check? _____

Employment History – please list information for your three most recent employers

| Dates of Employment | Employer & Position | Contact Information | Reason for Employment Termination |
|---------------------|---------------------|---------------------|-----------------------------------|
| | | | |
| | | | |
| | | | |

References – please list three personal references who are not relatives or previous employers

| Name | Relationship | Phone Number |
|------|--------------|--------------|
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Please list any additional information that you would like to be considered (e.g. special skills, civic activities, military service).

Please attach any relevant supplemental application information (e.g. cover letter, resume, letters of reference).

Applications can be dropped off
(7:00 a.m.-2:00 p.m. M-F) at:
Lewiston-Auburn WPCA
535 Lincoln Street
Lewiston, ME
04240

Applications can be mailed to:
Lewiston-Auburn WPCA
P.O. Box 1928
Lewiston, ME
04241

Applications can also be emailed to:
ctaylor@lawpca.org