

**MINUTES OF THE REGULAR MEETING
OF THE
LEWISTON-AUBURN WATER POLLUTION CONTROL AUTHORITY**

The regular meeting of the Lewiston-Auburn Water Pollution Control Authority was held on Friday, July 10, 2015, at 8:00 a.m. and was held at the Authority offices at 535 Lincoln St., Lewiston.

Directors Present:	Phil Nadeau (by phone) Pete Preble Norm Lamie Sid Hazelton Denis D'Auteuil
Absent:	Mark Adams David Jones
Superintendent:	Clayton "Mac" Richardson
Assistant Superintendent:	Travis Peaslee
Secretary:	Candace Taylor
Treasurer:	Ralph Lenfestey

Pete Preble called the meeting to order at 8:05 a.m.

Minutes

Norm Lamie made a motion to accept the minutes of the June 12, 2015 regular meeting. Denis D'Auteuil seconded and the minutes were placed on file.

Consent Agenda

Denis D'Auteuil made a motion to accept the Consent Agenda as submitted. Norm Lamie seconded and the motion passed.

Public Questions and Comments

No one from the public was present.

Financial Reports

After a quick review of the financial reports, Norm Lamie made a motion to accept the financial reports. Denis D'Auteuil seconded and the motion passed.

Old Business

Influent Force Main Repair- The valve actuators, the part that has held up progress, is due in next week. T-Buk expects to be back on site and to start bypass pumping sometime during the following week.

Dewatering Equipment Replacement Trial- A Pre-bid meeting was held on June 30, four contractors were here on site. T-Buck, Penta, Apex and Kinsman. Bids are due on the 14th at 2:00. Mac suggested setting a conference call for July 24th to award bid to contractor.

New Business

Co-Generation Engine Failure- A gentlemen from Loss Solutions, NH will be here the morning of the 14th to look at the engines. LAWPCA hasn't received figures yet from Heavy Machines or Tech 3 for a replacement engine, we'll have to wait until they come in.

Phil made a motion to validate the email vote that supported LAWPCA's request to get price and lead time quotes from both Tech 3 and Heavy Machines. Norm Lamie seconded and the motion passed. It is the intention of the Board to authorize purchase once the Authority have received quotes and the Board has given final approval.

Board is concerned for the potential threat of the 2nd one having the same issue. Waiting to have forensics done on the engine first to find out what failure was to see if the 2nd one will be affected at some point. Need to let insurance take the lead on this. Insurance is also looking into the loss of productivity, loss of energy.

Donated Leave Policy- LAWPCA would like to amend the personal policies and add a Donated Leave Policy. This policy is to enable Authority personnel to support co-workers during times of extreme need precipitated by illness, injury or other unforeseen life event that compels an employee to exhaust all of that employee's available leave in order to deal with the event. Employees will then be given an opportunity to donate some of their accumulated leave to the employee on an hour for hour basis according to the rules and limitations. Twenty business days will be the time period allowed for employees to submit written declarations of their donations of leave to the impacted employee's account. In the event that all donated leave is not used, the unused portion will be returned to employees according to the percentage of the total leave donated that was donated by the individual.


Phil Nadeau made a motion to adopt the Donated Leave Policy, Denis D'Auteuil seconded. Motion passed 4to1.

Mac suggested we offer the new plan to David Madsen. The Board concurred.

Casella Organics Contract- Our current contract with Casella is outdated with a lot of assumptions that no longer apply. Mac would like to send out a new request for proposals to manage the various aspects of our biosolids programs if that is acceptable to Casella. If Casella is resistant to going out for bid now, with a new contract to start January 1, 2016, Mac would like to give notice of our intent to terminate the contract October 24, 2017 and with new contract with whomever on January 1, 2018. The Board concurred with these recommendations.

ADJOURN

The meeting adjourned without further action at 8:55.

ATTEST: 
Clayton M. Richardson, Superintendent